



THE MAHONING COUNTY HOMELESS CONTINUUM OF CARE

Governance Charter

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Article I – Name

Section 1 The Mahoning County Homeless Continuum of Care (Continuum) shall be the name of this organization.

Article II – Mission, Vision, Purpose

Section 1 The mission of the Continuum is to end homelessness in the community. It will assist all persons and families who are homeless and/or near homeless in obtaining housing, economic stability and an enhanced quality of life through planning, education, advocacy and other comprehensive services.

Section 2 The vision of the Continuum is that all persons and families experiencing homelessness or the possibility of homelessness in Mahoning County will have a permanent, safe, decent and affordable place to call home.

Section 3 The purpose of the Continuum is to assist service providers in the coordination and development of services for all persons and families who are homeless and/or near homeless and low-income persons with housing needs through planning, education and advocacy.

Section 4 The Homeless Prevention and Response System encompasses:

Outreach, engagement, and assessment;
Homelessness prevention and diversion strategies; and
Shelter, housing, and supportive services.

Section 5 This Governance Charter outlines the roles and responsibilities of the Mahoning County Homeless Continuum of Care, the Mahoning County Homeless Continuum of Care Executive Board, Continuum of Care Committee(s), the City of Youngstown, the Collaborative Applicant and the Homeless Management Information System (HMIS) Lead.

This Governance Charter was developed by the Continuum of Care in consultation with the Collaborative Applicant and the HMIS Lead.

The Mahoning County Homeless Continuum of Care’s primary responsibilities include the following:

- Establishing the Continuum of Care
- Operating the Continuum of Care
 - o Continuum of Care Governance and Management
 - o System and Project-Level Performance
 - o Coordinated Entry Process
 - o Written Performance Standards
- Designating an HMIS Lead for the Continuum of Care
- Planning for the Continuum’s Geographic Area
 - o Coordinated System of Care

Article III - Establishing the Mahoning County Homeless Continuum of Care

Section 1 Representatives from relevant organizations within all incorporated and unincorporated areas of Mahoning County, Ohio shall establish a Continuum of Care for the geographic area to carry out the duties outlined in this Governance Charter.

Section 2 Principles: The mission is based on a set of principles which will guide our actions as a collective body. These principles are:

- A. We focus on collaborative actions that advance our work to end homelessness and achieve the most success.
- B. We work to align our work to best serve our goals.
- C. We welcome all who share our goals to join and be a part of the decision making process
- D. We utilize participative decision-making as the best way to move our entire community's effort forward. This means that we practice inclusiveness, openness and transparency.
- E. We treat people with dignity and respect, regardless of their housing status.

Article IV - Membership in the Mahoning County Homeless Continuum of Care

Section 1 Membership in the Continuum of Care is open to all those individuals and organizations wishing to participate in the community's efforts to end homelessness in our community. Membership is representative of the entire geographic area covered by the Mahoning County Homeless Continuum of Care. Membership shall be comprised of individuals, agencies and organizations interested in the mission, vision and purpose of the Continuum. Membership is open and shall include but not limited to:

- Non-Profit Homeless Assistance Providers
- Victim Service Providers
- Faith-Based Organizations
- Federal, state, and local government agencies, including the Mahoning County Mental Health and Recovery Board, Mahoning County Job and Family Services
- Businesses
- Advocates
- Public Housing Agencies
- School Districts
- Social Service Providers
- Mental Health Agencies
- Hospitals
- Universities
- Affordable Housing Developers
- Law Enforcement
- Veteran Service Organizations
- Persons who are/have experienced homelessness

Section 2 The Mahoning County Homeless Continuum of Care invites new members to join at least annually. The invitation is made public by announcements through a listserv, which is open to all who wish to join, and by publication on the MCHCoC's website and local media outlets. In order to become a member of the Mahoning County Homeless Continuum of Care, an individual/organization must take the following steps:

- *Complete an Application Form*
- *Attend a meeting*

- Section 3 Members in good standing are entitled to the following benefits (*Reference Article IV, Section 7*):
- Voting rights (*Reference Article IV, Section 9*)
 - Letters of support and proof of membership.
 - Serve on Committee(s).
 - Distribute and receive Continuum and related information and updates via contact list.
- Section 4 Membership and contact list shall be updated annually.
- Section 5 Members may be required to pay dues and assessments for Continuum expenses as determined by the Executive Board. The Executive Board reserves the right to waive dues and assessments for members by request. Homeless persons are exempt from paying dues or assessments.
- Section 6 Meetings: The Mahoning County Homeless Continuum of Care will hold meetings at least semi-annually of the full membership. The agendas must be distributed at least two (2) weeks in advance of the meeting date and placed on the website. Meetings are open to the public.
- Section 7 Attendance requirements: Voting members (funded and non-funded) are required to attend at least fifty percent (50%) of all Continuum general membership meetings.
- Section 8 Decision-Making: Robert’s Rules of Order will be followed and a simple majority of the voting members present is necessary for any resolution or vote to pass.
- Section 9 Voting: Each organization shall have only one authorized voting representative. Individuals have one vote.
- In the event that a formal vote is necessary or called for by a member by a motion that is seconded and approved by a majority of those present, the chair shall preside over the formal vote. Each individual member and organization in good standing shall have one vote upon any motion. A formal vote is required for the following:
- Approval of the mission, vision, purpose and direction of the Continuum;
 - Approval of the Governance Charter
 - Approval of the Continuum’s Strategic Plan to End Homelessness
 - Election of members to the Executive Board
 - Election of Officers
- Section 10 Quorum: A majority (51%) of the membership constitute a quorum at all meetings of the Mahoning County Homeless Continuum of Care. If 51% of the membership is not in attendance at a meeting no votes may take place during the meeting.
- Section 11 Electronic voting: For purposes of time-sensitive and/or critical votes an email vote may be used. Electronic voting may be taken in the event:
- The action is within the authority of the Mahoning County Continuum of Care;

- Notice is provided;
- It is approved via email or other electronic means (or letter when email is unavailable) by a majority of all Mahoning County CoC voting members who are entitled to vote on that matter

Section 12 Code of Conduct / Conflict of Interest / Recusal Process: No member may participate in or influence discussions or resulting decisions concerning the award of a grant or other financial benefits to the organization that the member represents. Therefore, any individual participating in or influencing decision making must identify actual or perceived conflicts of interest as they arise and comply with the letter and spirit of this policy. Disclosure should occur at the earliest possible time and if possible, prior to the discussion of any such issue. Individuals with a conflict of interest should abstain from discussion and voting on any issue in which they may have a conflict. An individual with a conflict of interest, who is the committee chair, shall yield that position during discussion and abstain from voting on the item.

Annual written disclosure statements will be provided by each member by the Annual meeting in October. Members will not be permitted to participate in a discussion or a vote until the statement is on file. All voting members shall have the right to recuse themselves from voting on a matter without providing excuse.

Section 13 Responsibilities: The Mahoning County Homeless Continuum of Care has specific responsibilities as outlined in the Continuum of Care Interim Rule. The responsibilities required by the Continuum of Care Interim Rule are outlined in Appendix I, page 13 of this Governance Charter. The Mahoning County Homeless Continuum of Care retains all of the responsibilities listed, even if it designates eligible applicants other than itself to apply for funds. Responsibilities extend to approval of the Continuum of Care Program application for funding.

Additional responsibilities set forth by the Continuum of Care include:

- Receive community and public policy updates relevant to homelessness issues.
- Receive updates on the Plan to Prevent and End Homelessness
- Review and act on the annual funding allocations.
- Review and act on additional HUD required activities.
- Review and act on any programs that should be removed from HUD funding and any proposed funding reallocations.
- Create an appeal process for providers.
- Review and make final determination on provider appeals
- Delegate specific decision-making responsibilities to the Executive Board.

Article V - Establishing the Mahoning County Homeless Continuum of Care Executive Board

Section 1 Requirements: The Mahoning County Homeless Continuum of Care is required to establish a Board that is made up of the Continuum of Care and it must act on behalf of the Mahoning County Homeless Continuum of Care. The Board provides oversight to the planning responsibilities of the Continuum, ensures the cooperation of members, timely submission of

reports and funding applications as required by HUD, and the development of necessary procedures to implement policies or decisions ratified by the Continuum. The Board coordinates efforts to ensure that the community's Strategic Plan to End Homelessness is updated as necessary and that the plan's action steps are implemented.

- Section 2 Board Membership shall include at least the following:
- A. Lead Agency/Collaborative Applicant representative: The Lead Agency and the Collaborative Applicant (if different) shall each appoint a representative to serve on the Executive Board. (Appointed)
 - B. City of Youngstown representative, if not the Collaborative Applicant (Appointed)
 - C. Mahoning County representative (Appointed)
 - D. Department of Veterans Affairs representative (Appointed)
 - E. Youngstown Metropolitan Housing Authority representative (Appointed)
 - F. Mahoning County Mental Health and Recovery Board (Appointed)
 - G. Philanthropy representative (Elected)
 - H. At large members (Elected)
 - I. Homeless or formerly homeless person
- Section 3 Representation: There shall be every effort taken to ensure that at least 50% of the Board members are neither employees nor Directors of organizations that receive funding from the Continuum of Care. Membership must be representative of relevant organizations and projects serving homeless sub-populations within the geographic area and must include at least one homeless or formerly homeless individual. The following entities must have a voting position:
- *At least 1 position for Provider*
 - *1 position for ESG Grantee*
- Section 4 A nominating committee shall be formed (Ad Hoc) at the direction of the Executive Board Chair to develop a slate of candidates to be presented for election at the October meeting of the full Continuum. The nominating committee shall make every effort to present candidates that represent a range of backgrounds and interests that reflect the full range of geographic and subpopulation characteristics served by the Continuum of Care. The nominating committee shall further make effort to present candidates that will offer complementary knowledge and skills that can help advance the Strategic Plan goals, which may include the higher education/research community, legal aid, hospital systems, law enforcement, and the school system (as examples).
- Section 5 Review: These written procedures for selecting Board Members will be reviewed, updated and approved at least once every 5 years.
- Section 6 Membership Maximum: The Mahoning County Homeless Continuum of Care Board consists of 13 - 19 members.
- Section 7 Elections/Appointments: Unless otherwise noted above, Members of the Board are nominated and elected by the voting members of the Mahoning County Homeless Continuum of Care. Nominations are due one week before the Annual Meeting. Elections are held during the Annual Meeting in October of each year.

The Mahoning County Homeless Continuum of Care will elect a Chairperson, Vice Chairperson,

Secretary and Treasurer from the elected and appointed members of the Board. The Chair person will chair the Mahoning County Homeless Continuum of Care Board Meetings.

Section 8 Elected Board Terms: The term of all elected to the Executive Board is for two years, with a maximum of two consecutive terms and the term commencing in January. An elected member of the Executive Board fulfilling an immediate term vacancy remains eligible to serve two (2) consecutive elected terms. Executive Board members may be subject to removal at any time at the recommendation of a member of the Executive Board and a two-thirds (2/3) affirmative vote of the Executive Board. Vacancies shall be filled upon the Nominating Committee's recommendation to the Executive Board and shall be ratified by the full Continuum.

Section 9 Meetings: The Mahoning County Homeless Continuum of Care Board will hold meetings at least four (4) times per year. Meetings are open to the public.

Section 10 Quorum: A majority of 51% of the membership constitute a quorum at all meetings of the Mahoning County Homeless Continuum of Care Board. If 51% of the membership is not in attendance at a meeting no votes may take place during the meeting.

Section 11 Decision-Making: Robert's Rules of Order will be followed and a simple majority of the members present is necessary for any resolution or vote to pass.

Section 12 Electronic voting: For purposes of time-sensitive and/or critical votes an email vote may be used.

Electronic voting may be taken in the event:

- The action is within the authority of the Mahoning County Continuum of Care;
- Notice is provided;
- It is approved via email or other electronic means (or letter when email is unavailable) by a majority of all Mahoning County CoC voting members who are entitled to vote on that matter

Section 13 Code of Conduct / Conflict of Interest / Recusal Process: No member may participate in or influence discussions or resulting decisions concerning the award of a grant or other financial benefits to the organization that the member represents. Therefore, any individual participating in or influencing decision making must identify actual or perceived conflicts of interest as they arise and comply with the letter and spirit of this policy. Disclosure should occur at the earliest possible time and if possible, prior to the discussion of any such issue. Individuals with a conflict of interest should recuse themselves from *discussion and* voting on any issue in which they may have a conflict. An individual with a conflict of interest, who is the committee chair, shall yield that position during discussion and abstain from voting on the item.

Annual written disclosure statements will be provided by each member by the third Tuesday in February. Members will not be permitted to participate in any discussion or vote until the statement is on file. All voting members shall have the right to recuse themselves from voting on the matter without providing excuse.

Section 14 Responsibilities: The Mahoning County Homeless Continuum of Care gives authority to the Mahoning County Homeless Continuum of Care Board for specific responsibilities. The responsibilities required by the Continuum of Care Interim Rule are outlined in Appendix I of this Governance Charter. Additional responsibilities required by the Continuum of Care include:

- *Selecting the nominating committee*
- *Approval of all contracts*
- *Evaluating systems and service performance of staff working on behalf of the Continuum*
- *Administrative decisions on behalf of the Continuum*

Section 15 Officers: The officers of the Executive Board shall consist of the Chair, one or more Vice Chairs, Secretary and Immediate Past Chair who shall perform the duties that usually pertain to their respective offices including:

- A. Chair: The Chair shall call, preside over all meetings, and approve agendas for all Continuum meetings. The Chair shall call special meetings of the Continuum. (Elected)
- B. Vice Chair(s): The Vice Chair(s) shall assume all duties of the Chair in the event of his/her absence. The Vice Chair(s) will be responsible for membership and such other duties as assigned by the Chair. (Elected)
- C. Secretary: The Secretary shall be responsible for the preparation of reports as required and assuring an accurate record of the transactions and minutes of the Continuum. (Elected)
- D. Treasurer: The Treasurer shall be responsible for all monies received and disbursed. Any financial transaction shall require the authorization of any two officers of the Continuum. The Treasurer shall be responsible for the Continuum budget and ensure the review of all application budgets.
- E. Immediate Past Chair: The Immediate Past Chair shall assist and advice the Chair and the other Officers in the performance of their duties for one year following his/her term as Chair.

Section 16 Officer Terms and Vacancies. The term of all Officers is for two years, with a maximum of two consecutive terms and the term commencing in January. An Officer fulfilling an immediate term vacancy remains eligible to serve two (2) consecutive elected terms. Officers may be subject to removal at any time at the recommendation of a member of the Executive Board and a two-thirds (2/3) affirmative vote of the Executive Board. Officer vacancies shall be filled upon the Nominating Committee's recommendation to the Executive Board and shall be ratified by the full Continuum.

Article VI - Establishing the Mahoning County Homeless Continuum of Care Committees

Section 1 Responsibilities: The Mahoning County Homeless Continuum of Care may establish Committees, Subcommittees, or Work Groups that are made up of the Continuum of Care members to act on behalf of the Mahoning County Homeless Continuum of Care.

Section 2 Committees: The following Committees are established by the Mahoning County Homeless Continuum of Care:

- *Governance Committee*
- *CoC Planning Committee*

- *Membership Committee*
- *Nominating Committee*
- *HMIS Advisory Committee*
- *Coordinated Entry Committee*
- *Performance and Outcomes Committee*
- *Evaluation Committee*
- *Project Connect Committee*
- *Point-in Time Committee*

Section 3 Committee membership: All Mahoning County Continuum of Care voting members are required to serve on at least one committee. Sign-ups are circulated at the Annual meeting, but all committees are open to interested persons who may join by attending and indicating interest to the Committee chair at any time.

Section 4 Committee leadership: Each Committee will elect a chair person and secretary.

Section 5 Meetings: Each Committee will hold meetings at least four (4) times a year or as approved by the Executive Board.

Section 6 Quorum: A majority of 51% of the membership constitute a quorum at all meetings of the Committees. If 51% of the membership is not in attendance at a meeting no votes may take place during the meeting.

Section 7 Decision-Making: Robert’s Rules of Order will be followed and a simple majority of the members present is necessary for any resolution or vote to pass. All formal decisions must be ratified by the Board of Directors.

Section 8 Electronic voting: For purposes of time-sensitive and/or critical votes an email vote may be used.

Electronic voting may be taken in the event:

- The action is within the authority of the Mahoning County Continuum of Care;
- Notice is provided;
- It is approved via email or other electronic means (or letter when email is unavailable) by a majority of all Mahoning County CoC voting members who are entitled to vote on that matter

Section 9 Code of Conduct / Conflict of Interest / Recusal Process: No member may participate in or influence discussions or resulting decisions concerning the award of a grant or other financial benefits to the organization that the member represents. Therefore, any individual participating in or influencing decision making must identify actual or perceived conflicts of interest as they arise and comply with the letter and spirit of this policy. Disclosure should occur at the earliest possible time and if possible, prior to the discussion of any such issue. Individuals with a conflict of interest should recuse themselves from discussion and voting on any issue in which they may have a conflict. An individual with a conflict of interest, who is the committee chair, shall yield that position during discussion and abstain from voting on the item.

Annual written disclosure statements will be provided by each member by *the annual meeting*.

Members will not be permitted to participate in any discussion or vote until the statement is on file. All voting members shall have the right to recuse themselves from voting on the matter without providing excuse.

Section 10 Responsibilities: The Mahoning County Homeless Continuum of Care gives authority to the Mahoning County Homeless Continuum of Care Committees for specific responsibilities. The responsibilities required by the Continuum of Care Interim Rule are outlined in Appendix I of this Governance Charter.

Article VII - Staff Roles

Section 1 Continuum of Care *Lead Agency*: The Mahoning County Homeless Continuum of Care may appoint a *Lead Agency* that will provide meetings for the Mahoning County Homeless Continuum of Care, Board and all other committees. The Lead Agency is responsible for scheduling meetings, developing agendas in consultation with the Executive Board Chair, issuing meeting materials and posting all relevant documents to the Mahoning County Homeless Continuum of Care website. All responsibilities are documented in the Mahoning County Homeless Continuum of Care *Lead Agency Memorandum of Understanding*. The designation of the Lead Agency is valid for a maximum of 4 years before the designation must be reviewed and renewed by the Mahoning County Homeless Continuum of Care.

Section 2 Collaborative Applicant: The Continuum of Care must designate a legal entity who is also a Continuum of Care Program eligible applicant to serve as the Collaborative Applicant. The Collaborative Applicant is responsible for collecting and combining the required application information from all Continuum of Care Program funded projects within the geographic area. The Collaborative Applicant is also responsible for submitting the annual application to HUD for Continuum of Care Program funding and to apply for Continuum of Care Planning dollars. These and any additional responsibilities are documented in the Mahoning County Homeless Continuum of Care *Collaborative Applicant Memorandum of Understanding*. The designation of the Collaborative Applicant is valid for a maximum of 4 years before the designation must be reviewed and renewed by the Mahoning County Homeless Continuum of Care.

Before the submission of the annual application to HUD for Continuum of Care Program funding, the Collaborative Applicant must submit a final draft of the application to the Mahoning County Homeless Continuum of Care for approval. Depending on the timing of the submission to HUD, the Mahoning County Homeless Continuum of Care Board and Collaborative Applicant will create a timeline for submission to the Mahoning County Homeless Continuum of Care.

Section 3 HMIS Lead: The Continuum of Care must designate a legal entity who is also a Continuum of Care Program eligible applicant to serve as the Homeless Management Information System (HMIS) Lead. The HMIS Lead will maintain the community’s HMIS in compliance with HUD standards and coordinate all related activities including training, maintenance and the provision of technical assistance to contributing organizations. Responsibilities required by the Continuum of Care Interim Rule are outlined in Appendix I of this Governance Charter. These and any additional responsibilities are documented in the Mahoning County Homeless Continuum of Care *Homeless Management Information System Lead Memorandum of Understanding*. The designation of the HMIS Lead is valid for a maximum of 4 years before the designation must be reviewed and renewed by the Mahoning County Homeless Continuum of Care.

Article VIII – Mediation

Section 1 For unresolved differences within the Continuum, a third party mediator will be chosen by the Executive Board.

Article IX - Reviewing and Updating the Charter

Section 1 Process for Updating the Charter: Once every year the Mahoning County Homeless Continuum of Care must review this Governance Charter in consultation with the Collaborative Applicant and HMIS Lead. Members of the Mahoning County Homeless Continuum of Care, Mahoning County Homeless Continuum of Care Board, Collaborative Applicant, Lead Agency, or HMIS Lead may make suggestions for updating. It is the *Collaborative Applicants* responsibility to review HUD rules, regulations, and guidance and to suggest updates to the Governance Charter. The updates must be presented on the agenda two (2) weeks prior to the meeting. Updates to the Governance Charter require a 2/3rds vote.

Section 2 Review and Updating History: The history and dates of Charter review shall be recorded and filed by the Lead Agency/Collaborative Applicant.

APPENDIX I: Responsibilities of Continuum of Care Entities

| Responsibility Category | Responsibility | Responsible Party |
|---------------------------------------|--|---|
| Establishing CoC | Define membership of Continuum of Care | Continuum of Care |
| Establishing CoC | Invite new members annually | Continuum of Care (Membership Committee) |
| Operating CoC | Hold meetings of full membership, with published agenda, at least semi-annually | Continuum of Care |
| CoC Governance and Management | Establish a Continuum of Care Board | Continuum of Care |
| CoC Governance and Management | Review the Written Selection Process for the Board | Continuum of Care (Governance Committee) |
| CoC Governance and Management | Designate a Collaborative Applicant | Continuum of Care (Executive Board) |
| Overall and Project-Level Performance | Designate Responsibilities to the CoC Board, HMIS Lead, and Collaborative Applicant | Continuum of Care (Executive Board) |
| Overall and Project-Level Performance | Approve HUD NOFA/CoC Applications | Continuum of Care (Executive Board) |
| Overall and Project-Level Performance | Apply for NOFA/CoC Planning Funds | Collaborative Applicant |
| Overall and Project-Level Performance | Appoint Committees / Sub-Committees | Continuum of Care (Executive Board) |
| Coordinated Assessment System | Develop a Governance Charter | Continuum of Care (Executive Board, Governance Committee) |
| Coordinated Assessment System | Review Governance Charter Annually | Continuum of Care (Governance Committee) |
| Designate an HMIS | Establish performance targets in consultation with recipients/sub-recipients | Continuum of Care (Executive Board, Performance & Outcomes Committee) |
| Designate an HMIS | Monitor recipient/sub-recipient performance | Continuum of Care (Performance & Outcomes Committee) |
| Designate an HMIS | Evaluate outcomes for CoC Projects and report to HUD | Continuum of Care (Executive Board, Evaluation Committee) |
| Designate an HMIS | Take action against poor performers | Continuum of Care (Executive Board) |
| Designate an HMIS | Measure system performance | Continuum of Care (Executive Board, Performance & Outcomes Committee) |
| Designate an HMIS | Operate a Coordinated Entry System in consultation with ESG | Continuum of Care (Executive Board, Coordinated Entry Committee) |
| Designate an HMIS | Develop a policy for how Coordinated Entry System and Housing and Service System will address needs of Domestic Violence | Continuum of Care (Executive Board, Coordinated Entry Committee) |
| Designate an HMIS | Designate a Single HMIS for the entire CoC Geographic Area | Continuum of Care (Executive Board; HMIS Committee) |
| Plan for the CoC | Designate a Single HMIS Lead | Continuum of Care (Executive Board; HMIS Committee) |

| <u>Responsibility Category</u> | <u>Responsibility</u> | <u>Responsible Party</u> |
|---------------------------------------|---|--|
| Plan for the CoC | Review, revise and approve the HMIS privacy plan, security plan and data quality plan | Continuum of Care (Executive Board; HMIS Committee) |
| Plan for the CoC | Ensure HMIS is in compliance with HUD requirements | Continuum of Care (Executive Board; HMIS Committee) |
| Plan for the CoC | Ensure consistent participation of recipients and sub-recipients in HMIS | Continuum of Care (Executive Board; HMIS Committee) |
| Plan for the CoC | Develop HMIS privacy plan, security plan and data quality plan | HMIS Lead; HMIS Committee |
| Plan for the CoC | Execute participation agreements with contributing HMIS organizations | HMIS Lead |
| Plan for the CoC | Execute user agreements with all HMIS users | HMIS Lead |
| Plan for the CoC | Plan and Conduct a Point-in-Time Study | Continuum of Care (Executive Board; Point-in Time Committee) |
| Plan for the CoC | Conduct an annual gaps analysis of homeless needs and services | Continuum of Care (Executive Board; HMIS Committee) |
| Plan for the CoC | Participate in the Consolidated Plan | Continuum of Care |
| Plan for the CoC | Consult with ESG Recipients ⁺ | Collaborative Applicant; Continuum of Care |
| Plan for the CoC | Submit annual application to HUD for Continuum of Care Program funding | Collaborative Applicant |

*Written Standards for:

- Eligibility policies and procedures
- Determining and prioritizing eligible persons for TH, RRH, and resources (consistent with coordinated assessment protocols)
- Determining levels of RRH assistance and participant rent contribution (across projects)
- Administering homeless prevention, if designated as High-Performing Community

⁺ Consult with ESG Recipients:

- Coordinated Assessment
- Consolidated Plan homelessness strategy and goals
- Allocation of ESG funding
- ESG performance standards
- ESG sub-recipient participation in HMIS
- ESG and CoC Program written standards
- Evaluate performance of ESG recipients/sub-recipients